



**Audit Section**  
**Access & Identification Centre**  
**Old Terminal**  
**Cork Airport**  
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## **ID Reactivation**

**With regard to reactivation of ID permit of holder**

**Name (Print):** \_\_\_\_\_

**Permit Ref No:** \_\_\_\_\_  
(Located in white box at bottom of permit)

**Company:** \_\_\_\_\_

I wish to confirm that \_\_\_\_\_ is currently an  
employee  contractor for  has applied to work/is working for  
 our company and requires a valid access permit. I therefore  
request reactivation of this card from / /

**Reason for deactivation:**

**ID not used in past 3 months**       **No reply to ID Audit**

**Other reason** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Company position** \_\_\_\_\_

**Date:** \_\_\_\_\_



**Please provide/confirm an e-mail address to which we may send information relating to Authorised Signatories ID, card issue and ID Audits.**

**Please be advised that cards will not be reactivated until this form is duly completed and received in the ID Audit Office. It is important to note that the stand alone MIPS at the Aero Club and Gate 19 are not updated immediately and will take extra time to re-authorise ID cards.**